



**CEREBRAL PALSY  
OF NORTH JERSEY**

Post Date: 1/17/08

## **Employment Opportunity**

***Position Available:***     ***Personal Care Aide***

***Location:***               ***Maplewood Group Home  
Maplewood, NJ***

***Reports to:***             Group Home Manager

1. Assists consumers with daily needs including cooking, cleaning, bathing and dressing, transferring, toileting, feeding, grooming and hygiene using universal precautions
2. Assists consumers and staff in determination of daily activities such as attending church, parties, shopping etc; participates in activities; may provide one-on-one instruction for consumers in activities of daily living or recreational activities; documents daily on each consumer
3. Documents monthly IHP reports and submits to the Managers
4. Utilizes group home vehicle for household related tasks; transports and accompanies consumers to doctor appointments and activities
5. Properly Administers, monitors and documents consumer medication administration
6. Cleans group home as required; operates and maintains housekeeping and cooking equipment; maintains and orders supplies; notifies supervisor of need for repairs

***Requirements:***

HS diploma and previous experience working with developmentally disabled students preferred.

***To Apply:***

All interested applicants should direct resumes and inquiries to:

CPNJ  
Attn: Human Resources  
hrdept@cpnj.org  
Fax: (973) 763-9905

CPNJ is an Equal Opportunity Employer